GAO2008
WD64-057

For office use only

OSS Ref

University of Oxford

Application Form for Graduate Study 2008-9

Before completing this form, refer to the accompanying Notes of Guidance and the Graduate Studies Prospectus (http://www.admin.ox.ac.uk/postgraduate). Any errors resulting from failure to do so may delay your application. Alternatively, you may apply online at http://www.admin.ox.ac.uk/postgraduate/apply

Please write in BLOCK CAPITALS using black ink. Complete all sections.

Section A: Your Personal Details

FAMILY NAME	TITLE (Mr., Mrs., Ms., Miss etc.)
FIRST NAME	SEX: MALE ☐ FEMALE ☐
MIDDLE NAME(S)	DATE OF BIRTH: day _ _ / month _ _ / year _ _ _ _
PREFERRED NAME	PREVIOUS NAME

Section B: Contact Information

HOME ADDRESS	CORRESPONDENCE ADDRESS (if different)
POSTAL/ZIP CODE:	POSTAL/ZIP CODE:
COUNTRY:	COUNTRY:
	EFFECTIVE DATES From day _ _ /month _ _ /year _ _ _ _ To day _ _ /month _ _ /year _ _ _ _

TELEPHONE (if you give more than one, please designate a primary contact number)

TYPE (mobile/cell phone, daytime, evening, fax)	COUNTRY CODE (if outside UK)	AREA CODE	NUMBER

EMAIL (if you give more than one, please designate a primary address)

Section C: Nationality & Citizenship

COUNTRY OF NATIONALITY as specified on your passport (Please give effective dates, if you have not been a national of a given country since birth)

COUNTRY OF BIRTH (if different from nationality)

COUNTRY OF LEGAL PERMANENT RESIDENCE FOR THE LAST THREE YEARS. International students please note that this will be the country in which you normally reside, not the country in which you are currently studying

You **must** refer to the notes of guidance for advice before completing this section.

COUNTRY	*from (dd/mm/yyyy)*	*to (dd/mm/yyyy)*

Section D: Disability/Special Needs

Refer to section D of the Notes of Guidance. The University is required under statute to seek and return information about the ethnic background of all its applicants for HESA (The British Government's Higher Education Statistics Agency). The information provided is used to monitor rates of participation in Higher Education by particular groups of people. This information will not form part of any assessment of your application. Please enter the code in the box most appropriate to you:

0 I am not disabled
1 I have a disability and am in receipt of a UK Student Disability Allowance
2 I have a disability and am NOT in receipt of a UK Student Disability Allowance:

If you have indicated that you have a disability, please enter the code in the box from the list of statements below which is most appropriate to you.

1 Dyslexia
2 Blind/partially sighted
3 Deaf/have a hearing impediment
4 Wheelchair user/have mobility difficulties
5 Personal care support necessary
6 Mental health difficulties
7 An unseen disability e.g. diabetes, epilepsy, asthma
8 Multiple disabilities (please specify below)
9 A disability not listed above (please specify below)
10 Autistic Spectrum Disorder

Section E: Nominated Agents

Data Protection:

We will not discuss details of your application with anyone, including family members, unless you have agreed for them to act as an agent on your behalf.

If you wish to nominate someone to act in this capacity, please provide his or her details here. Please note that anyone you appoint as an agent will also be able to give instructions relating to your application.

Name of agent	*Relationship to you*	*Agent's date of birth*

Section F: Details of Current & Previous Higher Education

University/Institution Attended	Dates		Qualification obtained or studying for	Main subject	Result (grade/ classification/GPA etc.)
	From	To			

Section G: Language Proficiency Information

Is English your first language? ☐ YES ☐ NO (If 'no' please refer to the advice given below)

If you have a working knowledge of languages other than English, please specify, and state the level of your competence:

If English is not your first language, you are required to submit proof of your proficiency. You will be asked to provide details of this in section H below. Original certification, in IELTS, TOEFL or the Cambridge CPE, should be provided from within the last 2 years. The requirement to provide documentary proof of proficiency in English may be waived, at the discretion of the University, in cases where a candidate has successfully completed a programme of study at a recognised institution where the medium of instruction was English or for other similar reasons. If you wish to apply for a waiver of the normal requirement, you should include a letter with your application outlining the reasons why you should be exempted from the requirement.

Our minimum English language requirements are listed in the Notes of Guidance; be sure to check which level is required for your programme in the specific subject entries in the prospectus (http://www.admin.ox.ac.uk/postgraduate).

Section H: Admissions Test Results

Please enter details about any relevant tests that you have taken (i.e. IELTS, TOEFL, Cambridge CPE, GRE and GMAT)

Test type	Date taken	Overall result	Constituent scores where given, e.g. TOEFL

Section I: Programme of Study (*for entry in the academic year commencing October 2008*)

Applicants should complete ONE sub-section only (1, 2 OR 3). This form may only be used to apply for one programme. If you wish to apply for more than one programme you must submit a separate application each time.

1. Applicants for Research Programmes:

If you wish to apply for a **research degree**, you should complete this section.

(i) State the six-digit course code as given in the Notes of Guidance (for Continuing Education Programmes, see Booklet B):

(ii) Confirm which research qualification you intend to work towards:

☐ M.Sc. *by research* ☐ M.St. *Legal Research* ☐ M.Litt. ☐ D.Phil.

☐ Eng D ☐ Wellcome Trust 4 year Neuroscience doctoral programme ☐ Cancer Research UK 4 year Medicinal Chemistry for Cancer training programme

(iii) State the Department or Faculty in which you wish to work, and a suggested title for your research proposal here:

Department or Faculty:

Title (or research project/field, if applicable):

2. Applicants for Taught Programmes:

If you wish to apply for a **taught degree**, you should complete this section.

(i) State the six-digit course code as given in the Notes of Guidance (for Continuing Education Programmes, see Booklet B):

(ii) Confirm which taught qualification you intend to work towards:

☐ M.St. ☐ M.Sc. *by coursework* ☐ M.Phil. ☐ B.Phil. ☐ B.C.L. ☐ M.Juris.

☐ Postgraduate Diploma ☐ Postgraduate Certificate ☐ Diploma ☐ M.Th.

(iii) Give the title of your course (e.g. 'Modern History', 'Diagnostic Imaging' etc.):

3. Applicants for PGCert & PGDip programmes run by the Department for Continuing Education (OUDCE):

If you wish to apply for a **non-matriculated programme** with OUDCE, please complete this section.

(i) State the six-digit course code as given in Booklet B (Guidance for Continuing Education applicants):

(ii) Confirm which qualification you intend to work towards:

☐ Postgraduate Diploma ☐ Postgraduate Certificate

(iii) Give the title of your course.

Title of course (e.g. 'Architectural History', 'Mathematical Finance' etc.):

Section J: Course Information and College Choice

Part-time study requested (please tick): ☐

Please check if your programme of study supports a part time option by consulting the table in the Notes of Guidance – if it does not, and you request it here, your preference will not be taken into account and you will be considered for full time study.

Alternative start date (please tick): ☐ **Hilary Term (January 2009)** ☐ **Trinity Term (April 2009)**

You must check if your programme of study supports enrolment at times other than October 2008 by contacting the department or faculty concerned. If it does not, and you request it here, your preference will not be taken into account and you will be considered for entry in October 2008.

COLLEGE CHOICE:

Please specify your first choice of college.

Details of which colleges accept which courses may be found on our website: www.admin.ox.ac.uk/postgraduate

ALTERNATIVE COLLEGE CHOICE:

Please also give a second choice college.

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Section K: Additional Information

Please give dates of your availability should you be required for an interview or visit:

How did you find out about the programme of study you have applied for? (Please tick the box of the **main source** only)

☐ Internet ☐ Brochure ☐ Prospectus ☐ Recommendation ☐ Visit ☐ Other (please specify):

If you are applying for a **taught degree**, do you intend to apply for admission to a research degree afterwards?

☐ YES ☐ NO ☐ UNSURE

Do you want to be considered for accommodation in your chosen college? ☐ YES ☐ NO

Please provide the following additional information about *those who will be accompanying you, if any*:

Number of accompanying adults e.g. partner or spouse:

Gender and dates of birth of any children who will accompany you:

Other institutions to which you have applied or may apply

Institution Name:	Location:

Section L: Funding Information – For All Applicants

Please give details of funding you have already secured, along with the names of other sources to which you have applied, or to which you intend to apply, to support your studies at Oxford (other than schemes for which you are applying in Section M). **It is very important that you give full and detailed information about the arrangements you will be making to fund your studies.**

Funding Source	Status	Amount (£ UK Sterling)	Period Covered	Expenses Covered (Fees, maintenance etc.)	Notification Date (if not secured)
	☐ Intend to apply ☐ Applied for ☐ Secured				
	☐ Intend to apply ☐ Applied for ☐ Secured				
	☐ Intend to apply ☐ Applied for ☐ Secured				
	☐ Intend to apply ☐ Applied for ☐ Secured				

Section M: Funding Information for International Students Only

This form also serves as the application form for the scholarships listed below. If you are not an international student, please go directly to Section N. **You must read the separate guidance (Booklet C) enclosed with this form to check your eligibility, before completing this section**. You will not be eligible for all awards. Once you have carefully checked that you are eligible, please tick the scholarship(s) for which you wish to be considered. There is no separate application form for ORS; see notes in Booklet C for further details. To search for scholarships, please go to http://www.admin.ox.ac.uk/io.

☐ Clarendon Fund* ☐ China Oxford Scholarship Fund** ☐ Dulverton ☐ Hill Foundation ☐ Jenkins Memorial

☐ Karim Rida Said ☐ K C Wong ☐ Noon Foundation ☐ Oppenheimer Fund ☐ Oxford-Australia

☐ Oxford Kobe ☐ Raffy Manoukian ☐ Sasakawa ☐ Scatcherd European ☐ Weidenfeld Institute

* Clarendon awards may be associated with college places which are not your first or alternative choices
** There is an additional scholarship application form for this award (see Booklet C)

Proposed future career:

Family Details (for candidates for the Karim Rida Said and Noon Foundation Scholarships only):

Father's Full Name: _____ Father's Occupation: _____

Mother's Occupation: _____ Occupation of spouse (if married): _____

Age and Occupation of any brothers/sisters: Do you have any relatives in the UK? ☐ **YES** ☐ **NO**

Karim Rida Said applicants only: Are you related or married to a former/current Karim Rida Said scholar? ☐ **YES** ☐ **NO**

Section N: Supporting Materials Checklist

Supporting materials are required with all applications.

Check the enclosed Notes of Guidance very carefully to ensure that you understand which supplementary materials must accompany your application. Any delay in sending the correct materials to the Graduate Admissions Office may result in delay, or in your application not being considered. **You should ensure that two copies (one original & one duplicate) of all materials, including the application form, are submitted in time for the relevant deadline. You must submit payment in full (£25) at the time of application.**

Compulsory for all programmes of study:

Referee name	Address of referee	Relationship to you	Enclosed (please tick)
			☐
			☐
			☐

Transcript/s (This is a detailed official record of your higher education up to the present, including programmes of study taken and standards achieved. A degree certificate alone does not meet this requirement. See the Notes of Guidance for a full explanation if you are unsure.)	☐
A current CV/résumé	☐

For taught programmes you should submit a 'statement of purpose' giving an account of your motivation for graduate study at Oxford. **For research and 'research preparation' programmes** (the D.Phil., M.Litt., M.Sc. by research, or M.St. in research methods including the M.St. in Legal Research) you should outline your research plans.

For detailed guidance and course specific notes refer to the Notes of Guidance

EITHER	
Taught courses: A statement of purpose	☐
OR	
Research and 'Research Preparation' Courses: A research proposal	☐

Additional items may be compulsory for your application. Please consult the Prospectus & Notes of Guidance for details:

Written work 1	☐
Written work 2	☐
Portfolio/CD/audio-visual media	☐
Other admissions test certificates (GRE, GMAT) (applicable for certain programmes)	☐

Other items:	
English Proficiency score Test Certificate (IELTS, TOEFL or Cambridge CPE) if English is not your first language (see Notes of Guidance and section H)	☐

If you encounter difficulty in gathering the materials in time for the deadline, you should contact the Graduate Admissions Office for advice. We may be able to suggest ways to help you meet our requirements, but only if you contact us in advance of the closing date.

Section O: Application Fee Payment

The Application Fee for each programme of study is £25

If you are applying for more than one course, you will need to supply separate application forms and payments for each programme.

Method of payment (in £ UK Sterling, made payable to "University of Oxford")

Cheque ☐ International Banker's Draft ☐ International Money Order ☐

Please write your name, date of birth and course code on the reverse of your cheque, banker's draft or money order.

Section P: Final Checklist

Final checklist:

Please confirm that you have:

☐ Filled out all required sections of the application form, including your college choice.

☐ Gathered together all documentation required for your programme of study (refer to the Notes of Guidance).

☐ Completed 'Appendix A: Ethnic Background'. Please enclose **one copy only**.

☐ Provided two copies (one original and one duplicate) of your form and other required materials.

☐ Enclosed the application fee of £25 using an appropriate payment method.

You should enclose a self-addressed postcard if you wish to receive acknowledgement that your application has arrived. We will send the postcard back to you as soon as we have received and opened your application package. Please note however that this is not a confirmation that your application is complete or that it has arrived on time.

Section Q: Declaration

Once you have completed the above, please read the declaration below and sign to indicate you agree with its terms:

I understand that the information provided on this form will be held on the University's administrative computer system for the purposes of student administration. I consent to the collection and processing of relevant personal data by the University and colleges, subject to the provisions of the Data Protection Act (1998).

I am aware that this information will not be shared with a third party unless I have given my permission in Section E (above).

I confirm that the information I have given on this application form is, to the best of my knowledge, complete and accurate.

SIGNATURE:	DATE:
SIGNED (PLEASE PRINT NAME):	

APPENDIX TO APPLICATION FORM GAO2008

ETHNIC BACKGROUND

The University is required under statute to seek and return information about the ethnic background of all its applicants for HESA (the British Government's Higher Education Statistics Agency). The information provided is used to monitor rates of participation in Higher Education by particular groups of people.

This information will not form part of any assessment of your application. *We do not require a duplicate of this sheet.*

Please enter in the box below the appropriate code which best describes your ethnic background.

11 White – British

12 White – Irish

13 White – Scottish

14 Irish Traveller

19 Other White background

21 Black or Black British – Caribbean

22 Black or Black British – African

29 Other Black background

31 Asian or Asian British – Indian

32 Asian or Asian British – Pakistani

33 Asian or Asian British – Bangladeshi

34 Chinese or other ethnic background – Chinese

39 Other Asian background

41 White and Black Caribbean

42 White and Black African

43 White and Asian

49 Other Mixed background

80 Other ethnic background

If you do not wish to specify your ethnic background please enter code 98.