



Helmholtz Association of
National Research Centres

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DAAD

Deutscher Akademischer
Austausch Dienst
German Academic Exchange Service

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Application for a Helmholtz - DAAD Fellowship 2005 / 2006

Before completing the application form and adding further documents please inform carefully of the special quality of the „Helmholtz – DAAD Fellowship Programme“ and the respective offer under www.daad.de.

Name _____

Nationality _____

Application for Fellowship No. _____

Possible Alternatives No. _____

No. _____

1. Personal Data

Surname

_____ *Please use exactly the name as in your passport, underline main name*

Academic title

First name(s)

Date of birth

____-____-____

Place of birth

Country of birth

Country of residence

Gender

male ()

female ()

Marital status

married ()

single ()

Number of children

Present occupation

Present employer

2. Contact

E-mail

Street

Post code, town

County/state

Country

Fax

Phone:

3. Secondary school education

Duration

from _____ to _____

Type of final exam

Date of Award

____-____-____

4. Higher Education

University/other degree-awarding institution

Town

Country

Duration of Study

from _____ to _____

Subjects of Study

1. _____ result _____
2. _____ result _____
3. _____ result _____

5. Academic Degrees**Degrees held**

Title	Subject	Result	Date

Degrees expected within the next year

Degree _____ Date _____

6. Language Skills

Language	Years of learning	Very good	Good	Fair	Poor
English					
German					

7. Previous visits abroad for study / research / work

Country	Town	Institution	Goal	From	To

8. Practical / professional work experiences

Country	Town	Institution	Goal	From	To

9. Envisaged academic / professional career

10. Social Engagement / Extracurricular interests

11. Other information / remarks

12. Name and address of person to be notified in case of emergency

Name	_____
E-Mail	_____
Street	_____
Post code, town	_____
Country	_____
County/state	_____
Country	_____
Phone	_____
Fax	_____

The completed application form must be accompanied by the following documents (in English):

- abstracts of the final dissertation or the doctoral/PhD thesis (max. 3 pages);
- statement of the reasons for applying for a certain fellowship (form see appendix);
- list of publication if any;
- full curriculum vitae;
- two letters of references from senior academics from the applicants field;
- officially authenticated copies of
 - all university end-of-year exam certificates (with individual grades),
 - university diploma or degree of certificate indicate the final grade(s);
- English language certificate giving evidence of the applicants level of proficiency;
- recent photography, attached to the application form.

The application and accompanying documents will remain with the DAAD. Personal data will be stored in the DAAD's computer files only to the extent necessary for administration of applications and fellowships and in compliance with the „Federal Data Protections Act“. Data will be provided to the respective Helmholtz Centres which decide on the fellowships. Applications of unsuccessful candidates will be destroyed after one year.

Applicant's declaration:

I certify that the information in this application is accurate to the best of my knowledge. Furthermore I agree to inform the DAAD immediately of changes and amendments.

I have taken note of the information provided in and regarding this application as well as the notice about the storage of personal data. I accept responsibility for the completeness of my application. I agree that this application and accompanying documents shall remain with the DAAD.

_____	_____	_____
Place	Date	Signature

Applications may only be submitted to the DAAD Regional Offices or to the relevant diplomatic and consular missions of the Federal Republic of Germany. Direct applications to the Head Offices of the DAAD or the Helmholtz Association in Bonn, or to the Helmholtz Centres will not be accepted.

Appendix: Reasons for applying for the fellowship (if necessary please copy and fill in separate forms for each of the alternative fellowships you named)

Name of the applicant	
Nationality	
Fellowship No.	
<p>Please formulate the personal and scientific reasons why you are applying for this specific fellowship:</p>	