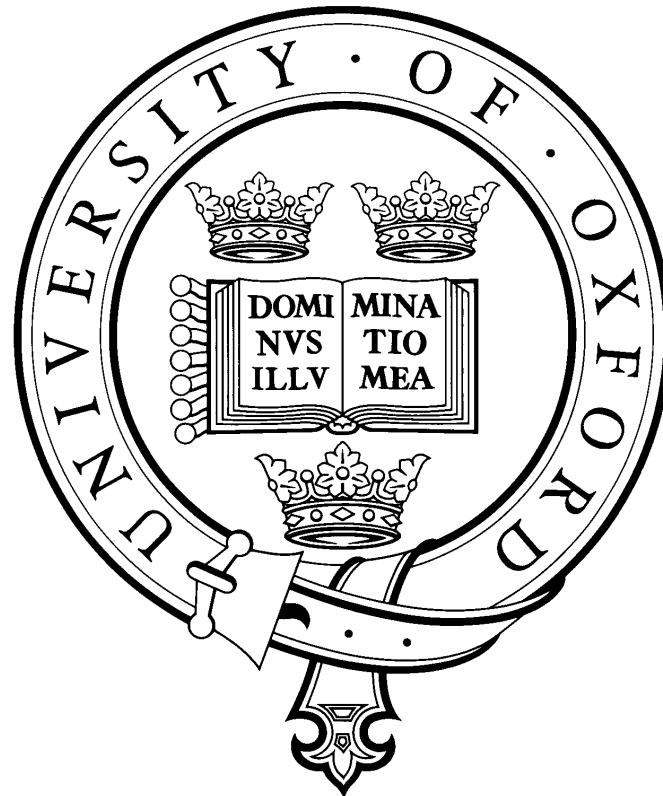


**UNIVERSITY OF OXFORD**



**Booklet A**

Notes of Guidance for Applicants for  
Graduate Study

2006-2007

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### **CHANGES TO PUBLISHED INFORMATION:**

We have tried to ensure that all details published here are correct at the time of going to press. In the event of any substantive alterations to these notes, or to the information provided in the Graduate Studies Prospectus, notice will be given on our website, at: <http://www.admin.ox.ac.uk/gsp/updates.shtml>

### **APPLICANTS FOR ENTRY FROM OCTOBER 2007 ONWARDS:**

This form and accompanying guidance notes may be used to apply for admission as a graduate student in the academic year beginning October 2006. Applicants interested in graduate studies commencing after this year should contact the Graduate Admissions Office from September 2006. This form should not be used to apply for admission in subsequent years.

**Please ensure that you have read and understood the following before putting together your application:**

- **All applicants** should read this notes of guidance (Booklet A) carefully. It contains full advice on completing the application form, assembling your supporting documents, submitting your application, and the closing dates. You will also find information about what happens after you have applied: assessment schedules, how we will notify you of the outcome, allocation of a college place, and so on.
- **Applicants to programmes run by the Oxford University Department for Continuing Education (OUDCE)** are asked additionally to refer to the separate guidance notes (Booklet B) enclosed with this form, which provide specific advice relevant to this department's programmes of study.
- **International students** are asked to read 'Information on Scholarships and Awards for International Students' (Booklet C), which provides details of the funding awards which may be applied for using the application form for graduate admission.
- Questions of an academic nature about our programmes of study should be directed to the department responsible. The appropriate contact details can be found in the Graduate Studies Prospectus - <http://www.admin.ox.ac.uk/gsp>.
- Please note that a failure to follow the advice given in these notes of guidance could cause a delay in the handling and processing of your application, which could result in it not being considered. **All candidates should read these notes thoroughly before compiling an application.**

Further enquiries should be addressed to:

The Graduate Admissions Office  
University of Oxford  
University Offices  
Wellington Square  
Oxford  
OX1 2JD

Tel: (+44) 01865 270059

Fax: (+44) 01865 270049

E-Mail: [graduate.admissions@admin.ox.ac.uk](mailto:graduate.admissions@admin.ox.ac.uk)

Web address: <http://www.admin.ox.ac.uk/gsp>

**See page 7 for details of where to send your application.**

## **SECTION A: YOUR PERSONAL DETAILS**

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The details you give here will be used for the administration of your application. If you are successful, this information will also form the basis of your student record, so please ensure it is full and accurate.

Your name is used to identify and match all materials sent with your application, and for dealing with enquiries from you. The Graduate Admissions Office cannot take responsibility for a delay, or for documents relating to your application being incorrectly filed, if the details supplied in this section of the application form are inconsistent with those you use elsewhere.

**FIRST NAME:** Please state your name in full, e.g. Christopher, not Chris.

**FAMILY NAME:** If you have a family name consisting of several parts please give only the part(s) you wish to be used on **all** occasions. Other names should be noted in [brackets]. If your name contains upper or lower case letters in an unusual order (e.g. de Crespigny, MacArthur) please make this clear.

**PREVIOUS NAME:** If you have changed your name please enter your previous name here.

**PREFERRED USED NAME:** If you prefer to be known by a name other than your first name you should enter this here. Also, if the manner in which you should be addressed is not likely to be obvious from the information provided in **TITLE** please note this here (e.g. Your Excellency).

## **SECTION B: CONTACT INFORMATION**

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**HOME ADDRESS:** Enter the address of your permanent home. This is the address to which all correspondence will be sent unless indicated otherwise.

**CORRESPONDENCE ADDRESS & EFFECTIVE DATES:** Only enter dates and details in these sections of the application form if you will be absent from your permanent address for an extended period. When giving effective dates, be sure to take account of the time lag required for delivery of correspondence by post.

## **SECTION C: PROGRAMME OF STUDY**

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**PLEASE NOTE:** This form may only be used to apply for **ONE** programme of study commencing in the academic year 2006-07. If you wish to apply for more than one course, you will need to submit separate applications, along with full supporting materials for each. The Graduate Admissions Office will not make copies for you.

**Applicants for Continuing Education will find additional guidance for completing this section in the separate booklet 'B' supplied with this form.**

### **1. APPLICATIONS FOR RESEARCH PROGRAMMES:**

Please enter the six-digit course code as it appears on page 11 of this booklet. Please also enter the programme of study you wish to apply for which may be found alongside.

e.g. If you wish to apply to the Modern History Faculty for a D.Phil., you should enter the course code '000870', tick 'D.Phil.' and write 'Modern History' next to Department/Faculty, along with a title for your research.

At research degree level, the University may be able to accommodate research that crosses subject/discipline boundaries. However, only one department can consider your application. If you have an inter-disciplinary research proposal, you must indicate on your application form the department most likely to have overall responsibility for your research. Please contact appropriate departments well in advance of completing your application if you need to establish which will offer the 'best fit'. Applicants applying for a DPhil at the Department for Continuing Education should make this clear (see Booklet B, page 1).

### **2. APPLICATIONS FOR TAUGHT PROGRAMMES:**

Please enter the six-digit course code as it appears on page 11 of this booklet. Please also enter the programme of study you wish to apply for which may be found alongside.

e.g. If you wish to apply to the English Faculty for an M.St. you should enter the course code '000610', tick 'M.St.', and write 'English Literature' as the title for your course. If there are sub-options for a particular degree, you should also list the option you wish to take. In this case, you might write here, '1900-Present Day'.

3. APPLICATIONS FOR POSTGRAD. DIPLOMA AND CERTIFICATE PROGRAMMES RUN BY OUDCE  
Please consult the separate guidance in Booklet B, provided with this form.

## **SECTION D: COLLEGE CHOICE & ADDITIONAL COURSE INFORMATION**

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Enter your choice of college here, along with an alternative choice for use in the event that your first preference does not accept applications for your programme of study. **If these are not specified, your application cannot be processed.**

You may also use this section of the form to make request for part-time study, or unusual dates of entry. *However, you must first ensure that any such request is compatible with your chosen programme of study.*

**Continuing Education applicants should consult Booklet B for additional advice on this section.**

## **SECTION E: NATIONALITY & RESIDENCY**

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COUNTRY OF NATIONALITY: Please state your nationality (as stated on your passport, if you have one).

COUNTRY OF LEGAL PERMANENT RESIDENCE FOR THE LAST THREE YEARS:

Please provide details of your country of legal **permanent** residence, with effective dates if more than one country applies, for the last three years. If you are an international student on a course in a country other than your own, the country in which you would normally reside is your country of 'legal permanent residence'. So, for example, if you are from China and are currently in the UK studying for a degree, your country of legal permanent residence will be China. You are not a permanent resident in the UK.

If you are unclear about your status, detailed information about the classification of students for fees purposes can be found in the Graduate Studies Prospectus at <http://www.admin.ox.ac.uk/gsp/finance/>.

## **SECTION F: LANGUAGE PROFICIENCY INFORMATION**

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Please complete this section and read the instructions. Our minimum English language requirements are as follows:

### ***Higher level***

IELTS: an overall score of 7.5, with at least 7.0 in each component;

TOEFL: an overall score of 630 with a Test of Written English score of 5. Applicants who have taken the computer-based TOEFL test must achieve an overall score of 267 with an essay-writing score of 5; Applicants who have taken the new Internet-based TOEFL test must achieve an overall score of 109.

Cambridge Certificate of Proficiency in English (CPE) Grade B.

### ***Standard level***

IELTS: an overall score of 7.0, with at least 6.5 in each component;

TOEFL: an overall score of 600 with a Test of Written English (TWE) score of 4.5. Applicants who have taken the computer-based TOEFL test must achieve an overall score of 250 with an essay-writing score of 4.5; Applicants who have taken the new Internet-based TOEFL test must achieve an overall score of 100.

Cambridge Certificate of Proficiency in English (CPE) Grade C.

**The level required for each programme is stated in the prospectus (<http://www.admin.ox.ac.uk/gsp>).**

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## **SECTION G: ADDITIONAL INFORMATION**

### **ACCOMMODATION**

Please note that applicants to non-matriculated courses are not eligible for college accommodation. Accommodation is not guaranteed for all graduate students.

### **OTHER INSTITUTIONS APPLIED TO:**

Please list any other institutions you are applying to for higher education, and the location. Where the name of the institution does not clearly identify its location, please include this: e.g. McGill University is based in Montreal.

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## **SECTION H: ADMISSION TEST RESULTS**

### **ENGLISH PROFICIENCY:**

Enter details about your English proficiency and other relevant graduate admissions tests in this section.

## **SECTION I: DETAILS OF CURRENT & PREVIOUS HIGHER EDUCATION**

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International applicants who are unsure about how their degree compares with a UK equivalent are advised to contact the UK National Academic Recognition Information Centre (NARIC - <http://www.naric.org.uk>) for advice. Applicants for Master's courses should usually have the equivalent of an upper second class result with honours in a UK Bachelor's degree. Please consult individual subject entries in the prospectus, <http://www.admin.ox.ac.uk/gsp>, for further information about your eligibility.

### **PREVIOUS UNIVERSITY/INSTITUTIONS ATTENDED:**

Where the names of the institutions that you have attended do not clearly identify their location, please include this information: e.g. McGill University, Montreal, in the case of our earlier example.

### **QUALIFICATION OBTAINED OR EXPECTED:**

Please indicate your qualifications attained, or expected, such as B.Sc., M.A. etc. Put the most relevant qualification to the programme applied to first so that the Graduate Admissions Office may easily identify which transcript to consider the main one.

### **RESULT (INCLUDING GRADE/CLASSIFICATION):**

Please indicate the standard or class of degree, or final result attained, e.g., 1st, Distinction, GPA 3.8 out of 4.0, etc.

## **SECTION J: FUNDING INFORMATION – FOR ALL APPLICANTS**

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**All applicants must complete this section. Please also consult Fees and Funding section in the prospectus, <http://www.admin.ox.ac.uk/gsp/finance/>.**

### **FUNDING SOURCE**

Please select your funding source from the list below. This is not a complete list, and is intended as a guide. **The information you supply in this section is important to the colleges that will consider your application, and it is in your interests to give as clear and complete a picture as possible of your situation.**

Own Income

Own Savings/Other Personal Funds

Parents, Relatives, Friends or Private Sponsor (state which).

UK Government funded awards or Research Councils:

*Arts and Humanities Research Council*

*Medical Research Council*

*Biotechnology & Biological Sciences Research Council*

*Natural Environment Research Council*

*Economic & Social Research Council*

*Particle Physics & Astronomy Research Council*

*Engineering & Physical Sciences Research Council*

Agencies - please specify which

Other scholarships or bursaries – please specify, e.g. Rhodes, Marshall, Commonwealth

Employer - please give the name of your employer

Charitable or other Foundations - please specify which

English/Welsh Local Education Authority, or Scottish Student Award

Dept. of Education of Northern Ireland or any Northern Ireland Education & Library Board

Local Government Award – Channel Islands, and Isle of Man

European Union Commission

Student Loans

Other (please specify)

### **EXPENSES COVERED**

For each source, please indicate which expenses it will cover: University fees, College fees, living expenses etc. Also state whether your funds will cover travel costs. If you do not know the answer to this question, please make this clear on the form. If you will be accompanied by members of your family who will be dependent on you, you should demonstrate how their expenses will be covered.

### **PERIOD COVERED**

For each source, please indicate the period the funds will cover, e.g. first year; all years. Please also indicate if you do **not** know what period your funding will cover.

**AMOUNT:** Please state the value of each source in pounds sterling (GBP/£) and **not** your local currency.

## **SECTION K: FOR INTERNATIONAL STUDENTS ONLY**

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Please consult the separate guidance found in Booklet C ('Information on Scholarships and Awards for International Students'), enclosed with this form. If you are not an eligible international student, please skip this section.

## **SECTION L: SPECIAL NEEDS**

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The University is committed to making reasonable adjustments to enable disabled students to participate fully in student life. In order to provide support, relevant departments and colleges of the university may need to share information about your needs. If you disclose on your application form for graduate study that you have a disability, information about your disability will be shared on a need-to-know basis with people in the relevant departments and colleges, such as departmental and academic administrators, lecturers and tutors who will teach you, and relevant library and support staff. If you wish to discuss this section of the application form, or anything to do with University provision for those with special needs, please contact the Disability Office:

Telephone +44 (0) 1865 280459; Fax: +44 (0) 1865 280300

E-mail: [disability@admin.ox.ac.uk](mailto:disability@admin.ox.ac.uk); Web: <http://www.admin.ox.ac.uk/eop/>

## **SECTION M: PERSONAL STATEMENT OR RESEARCH PROPOSAL**

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Please read this section carefully, and enclose a separate statement or proposal with your application.

## **SECTION N: SUPPORTING MATERIALS CHECKLIST**

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When assembling your application materials, ensure that you do the following:

1. Check the requirements of the particular programme of study to which you are applying using the instructions and table on page 9 of this booklet.
2. Read the notes below, which explain in detail the specific requirements for each item of supporting material.
3. Ensure that you submit two copies (one original, and one duplicate) of all of your application materials, including the application form itself.

**IMPORTANT:** We require at least one original of all official transcripts, and language/other test certificates per application. A copy will only be accepted in lieu if attested by a notary public to be a true version of the original. Materials should be in English unless stated otherwise. The translation of transcripts must be approved by an official translator, or the relevant issuing body.

**Supporting materials will not be returned. Please make arrangements for authorised copies to be made (see paragraph above) if you are not willing to lose your original documents.**

Some departments will consider an application before certain supporting materials are received (e.g. a third reference or CV).

### **REFERENCES:**

Ensure, **in good time**, that your referees are willing and able to write a reference for you. Academic references are required, usually from individuals who have taught you on previous degree courses and are familiar with your work. Ordinarily this would include at least one from your most recent degree course if you have studied for more than one qualification. A character reference alone is not acceptable. We must receive the letters from your referees in advance of your application deadline; we will not contact them for missing references on your behalf.

Please forward to each of your referees one of the enclosed envelopes marked 'letter of reference', or if you downloaded this document, ensure that they are sent a copy of the instructions for referees at the end of the 'pdf' file. Please ask that each of your referees provides two copies of their reference in a sealed envelope, and that they have signed across the seal and covered their signature with a clear adhesive tape.

If someone listed on your application form is subsequently unable to act as a referee, your application will be processed on receipt of the required number of copies of a reference from another person. However, you should be aware that any substitute referee should also be able to comment on your academic performance and suitability for graduate study.

**TRANSCRIPT(S):**

All candidates should submit a detailed official record of their higher education up to the present, including programmes of study taken and standards achieved. This requirement is not met by the submission of a degree certificate alone. Current and former Oxford students are not exempted.

If official transcripts can not be issued by your previous institution, you should nonetheless ask the appropriate office (usually the Registry or, in the case of Oxford students, your college authorities) for an official record setting out in detail the elements of the programme of study you have taken and, if possible, the standard achieved (in the case of Oxford graduates, a statement of marks achieved in individual honours papers will suffice). If the policy of your institution is that the transcript should remain confidential, you should ask for it to be sent directly to the Graduate Admissions Office, and ensure that it arrives by the deadline advertised for the gathered field in which you wish your application to be considered. If your institution does not produce transcripts, please obtain written confirmation of this policy from the relevant registry authority to enclose with your application. You should also ask a referee to provide details of your results to date instead.

**CV/RÉSUMÉ:**

A recent summary of your achievements, including details of activities, honours, publications or experience *particularly those relevant to your application*, should be submitted with your supporting materials.

**WRITTEN WORK:**

A single piece of written work should be around 2,000 words in length, and not significantly longer. It may be a clearly-defined extract from a longer piece of work if you prefer. Where two pieces of written work are required they should usually be on separate topics.

Any written work supplied must enable assessors of an application to make a judgement about your suitability for your chosen programme of study, and it is your responsibility to supply the appropriate amount and type of written work.

If necessary, you should make your own translation of your written work into English. However, where written work has been translated you must ensure that this fact, and the person and method of translation, is clearly identified.

Applicants for courses in Evidence-Based Social Work are advised that they may be asked to complete a brief piece of additional written work relevant to Evidence-Based Social Work, which will be sent out to applicants after the first stage of assessment.

**GRE/GMAT:**

All applicants for courses which state these admissions tests as a requirement are required to take them, and where an option is given the GRE is preferred.

Applicants for programmes in Economics (including Economics for Development) from candidates holding, or studying for, a UK **undergraduate** degree will be considered without a GRE score result at the applicant's written request.

Applicants for the MSt & MPhil in Philosophical Theology from candidates holding, or currently studying for, a degree from a University within the European Union will be considered without a GRE score result at the applicant's written request.

**SECTION O: FINAL CHECKLIST & DATA PROTECTION**

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Please complete the checklist when you are in a position to do so, and complete the data protection section if you wish to nominate an agent to act on your behalf.

**SECTION P: DECLARATION**

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Please read, sign and date the declaration.



## **SUBMITTING YOUR APPLICATION:**

Once you have signed the declaration you should double-check that you have enclosed all of the supporting material required for your chosen programme of study.

### **Your completed application form and supporting material should then be sent to:**

All applications, **except** those for the MSc Neuroscience, or Faculty of Philosophy:

**The Graduate Admissions Office  
University Offices  
Wellington Square  
Oxford, OX1 2JD**

Applications for the MSc Neuroscience should be sent to:

**Graduate Studies Assistant for Clinical Medicine  
Graduate Studies Office  
University Offices  
Wellington Square  
Oxford, OX1 2JD**

Applications for the Faculty of Philosophy (DPhil, MLitt, MSt or BPhil Philosophy) should be sent to:

**Graduate Studies Assistant for Philosophy  
Graduate Studies Office  
University Offices  
Wellington Square  
Oxford, OX1 2JD**

If you would like to receive acknowledgement of the receipt of your application, you should complete and enclose the self-addressed postcard. This will be returned to you when we have opened your application. We will not acknowledge receipt if you do not enclose this item. If your form was printed from the web, you are asked to include a self-addressed postcard of your own.

## **WHEN TO APPLY:**

Applications for admission must be submitted according to the timetable on page 10 of these notes of guidance.

The University of Oxford operates a series of admissions cycles, or 'gathered fields'. Applications are processed as they arrive and, if all necessary materials have been supplied correctly, entered into the next available cycle. Once the deadline for that cycle has passed, applications are assessed together. If the required materials are not received by the deadline, the application will be held back until they arrive, and then entered into the next available cycle.

Different subjects operate with different gathered fields. Although more than one gathered field may be shown for a particular programme of study, **you should submit your application with its supporting material for the earliest possible gathered field**, as there is no guarantee that places will be available later in the year.

*Candidates intending to apply for any sort of financial support or Research Council funding should ensure that their completed university application is received in time to meet the strict deadlines of the relevant funding bodies. If you require a formal offer before your funding application can be made, ensure that you have allowed time for this. More information is available in the prospectus (<http://www.admin.ox.ac.uk/gsp>).*

## **IMPORTANT: CLOSING DATES**

The closing dates are enforced strictly. The Graduate Admissions Office (GAO) must receive your materials by the closing date. The postmark on your application package is not taken into account. If the department to which you have applied requests that copies of your materials are also sent to them directly, this requirement is in addition to, and not instead of, the formal application you must make to the GAO.

You are advised to apply well in advance of the relevant deadline to allow time for us to contact you if required. The volume of applications handled by the admissions office means that we are not able immediately to confirm whether individual submissions have been received. For peace of mind, we recommend that you use a guaranteed or recorded mail delivery service, able to ensure and confirm delivery for you.

### **AFTER WE HAVE RECEIVED YOUR APPLICATION:**

If you enclosed a self-addressed postcard, this will be sent to you to acknowledge receipt. If the form is incorrectly completed, or if required materials have not arrived in the Graduate Admissions Office by the closing date, your application might not be processed or assessed. We will endeavour to contact you as soon as possible to advise of any problems of this kind, but it is your responsibility to ensure that you have followed the instructions in these guidance notes and in the prospectus (<http://www.admin.ox.ac.uk/gsp>).

Your application will be held in the Graduate Admissions Office until **all** the necessary supporting material has been received. It is **your** responsibility to make sure that any required supporting material not enclosed with your application is sent to the Graduate Admissions Office at the earliest opportunity and is clearly identified with your full name and programme of study.

### **ASSESSMENT:**

Once your application is complete, it will be forwarded for consideration by the appropriate admitting body. Details about our assessment criteria are given in the prospectus, and on our website. One of four decisions will be made:

- Unsuccessful application
- Offer of a place, with conditions
- Offer of a place, with no conditions
- Re-evaluation: your application will be assessed again in the next gathered field.

#### **OR**

Waitlist – a place on a waiting list, to be used should spaces become available, if you were being assessed in the last available gathered field.

### **TIMETABLE FOR ADMISSIONS DECISIONS:**

<b>GATHERED FIELD</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>Closing date</b>	28 Oct 05	25 Nov 05	20 Jan 06	17 Mar 06	19 May 06	4 Aug 06
<b>Dept. decision</b>	25 Nov 05	20 Jan 06	17 Mar 06	19 May 06	30 Jun 06	18 Aug 06
<b>1st choice college decision due</b>	10 Feb 06	10 Feb 06	21 April 06	9 Jun 06	21 Jul -06	25 Aug 06
<b>Allocation due</b>	24 Mar 06	24 Mar 06	19 May 06	14 Jul 06	11 Aug 06t	1 Sep 06

Applicants who submit applications for more than one course, and subsequently receive more than one offer, are likely to be set a deadline by when they must choose their preferred offer.

### **COLLEGE PLACES: (see timetable above)**

If you receive an offer of a University place, you will be informed that you have a *guaranteed college place*. First, the college you chose on your form will be sent your application. If that college can not offer you a place, your department will attempt to find you a place elsewhere, before returning your file to the admissions office for 'allocation' if necessary. The allocation date is advisory; in a minority of cases this process can take considerably longer. After this date, the admissions office should be able to keep you updated of progress.

### **CHANGES TO YOUR DETAILS:**

If your personal or contact details change, or you wish to provide additional information in support of your application, details should be sent to the Graduate Admissions Office using the contact details found at the start of this booklet. Most changes will require us to receive written confirmation from you, either by post or e-mail.

### **FOLLOWING UP YOUR APPLICATION**

Please allow the admissions process to run its course. If you do have reason to follow up your application, you should contact the Graduate Admissions Office, who will be able to offer you further advice. You will be asked to clearly identify yourself by providing certain personal information. *Please note that graduate admissions office staff are not permitted to disclose details of the outcome of your application.*

If you will not be able to keep in regular contact with the University regarding your application, and wish to appoint an agent to act on your behalf, please complete the relevant part of Section O. If you wish for them to receive any correspondence sent to you, please indicate this in your address details by providing a 'care of' name. Without your express authorisation, we will refuse to deal with anyone else regarding your application.

**TABLE I: MATERIALS REQUIRED**

All applicants are expected to supply the following:

- Completed application form ‘GAO2006’. Your submission must include a personal statement (or research proposal if applicable).
- 3 academic references, usually from individuals who have taught you on previous degree courses. Ordinarily this would include at least one from your most recent degree course if you have studied for more than one.
- Transcripts of previous higher education results (see page 7 of these notes).
- A CV/résumé

If you encounter difficulty in assembling these materials, you should contact the Graduate Admissions Office for advice.

*Please note: if your first language is not English you are required to submit a proficiency test result.*

**Additional Requirements:**

Different subjects require more than the minimum set of supporting materials. Please check this table.

**A** = No additional requirements

**B** = 1 piece of written work

**C** = 2 pieces of written work

**D** = 2 pieces of written work and a 30 minute tape of performance (see [www.music.ox.ac.uk](http://www.music.ox.ac.uk)).

**E** = 1 piece written work (2-3,000 words for those intending to offer studio practice as part of the final submission, otherwise 4-6,000 words)

**F** = 1 piece of written work and a GRE (GMAT also accepted for Management Studies)

**G** = 2 pieces of written work and a GRE (GMAT also accepted for Management Studies)

African Studies	B
Anthropology	C
Archaeology	C
Archaeological Science	A
Biochemistry	A
Byzantine Studies (M.St. & M.Phil.)	C
Chemistry ( <i>all sub-departments</i> )	A
Classics	C
Clinical Medicine	A
Comp. Philology & Gen. Linguistics	C
Computing	A
Criminology	C
Development Studies <i>except Econ. for Dev.</i>	C
Earth Sciences	A
Economics for Development	G
Economics	G
Educational Studies	C
Engineering Science	A
English Language & Literature	C
Environmental Change Institute	A
Experimental Psychology	A
Fine Art	E
Forced Migration	C
Geography & The Environment	C
History of Art & Visual Culture	C
History of Sci., Medicine and Technology	C
Human Anatomy & Genetics	A
International Relations	C
Latin American Studies	C
Law (except Criminology)	B
Life Sciences Interface Doctoral Training	A
Management Studies:	
D.Phil	F
M.Sc Management Research	G
Materials	A
Mathematics	A
Modern History	C
Modern Languages	C

Music	
<i>All except MPhil</i>	C
<i>MPhil Musicology &amp; Performance</i>	D
Oriental Studies	C
Pathology *	A
Pharmacology	A
Philosophy:	
D.Phil	B
B.Phil and M.St	C
Physics ( <i>all sub-departments</i> )	A
Physiology	
DPhil	C
MSc Sci. & Med. of Athletic Performance	A
Plant Sciences	A
Politics	C
Russian & East European Studies	C
Social Policy & Social Work	C
Socio-Legal Studies	B
Sociology	C
Statistics	A
Theology	
<i>All except Philosophical Theology</i>	C
<i>M.St./M.Phil. Philosophical Theology</i>	G
Women’s Studies	C
Zoology	A

All required items are explained in detail on pages 5-6 of these notes.

\*Pathology applicants should include in their CV a statement of school results (GCSE and ‘A’ Levels or equivalents)

**Dept. for Continuing Education:**

Please refer to the separate guidance in Booklet B, which is supplied with this application form.

**TABLE II: APPLICATION DEADLINES FOR 2006/7**

- 1: Friday 28th October 2005
- 2: Friday 25th November 2005
- 3: Friday 20th January 2006
- 4: Friday 17th March 2006
- 5: Friday 19th May 2006
- 6: Friday 4th August 2006

Any changes to the published closing dates for a specific department will be listed on our website:  
<http://www.admin.ox.ac.uk/gsp>

The shaded 'Y' field indicate which deadlines are open for the relevant option.

HUMANITIES	1	2	3	4	5	6
Byzantine Studies (M.St. & M.Phil.)	N/A	Y	Y	N/A	N/A	N/A
Classics (including Ancient History)	N/A	N/A	Y	N/A	N/A	N/A
Comparative Philology & General Linguistics	N/A	Y	Y	N/A	N/A	N/A
English	N/A	N/A	Y	Y	N/A	N/A
Fine Art (Ruskin School)	N/A	Y	Y	N/A	N/A	N/A
Modern History by course:						
<i>All unless listed below</i>	N/A	Y	Y	N/A	N/A	N/A
<i>MSc &amp; MPhil Economic &amp; Social History</i>	N/A	Y	Y	Y	Y	N/A
<i>MSc &amp; MPhil HSMT &amp; MSc IMST</i>	N/A	Y	Y	Y	Y	N/A
<i>DPhil/MLitt for those proposing to research Econ/Soc History or the History of Science</i>	N/A	Y	Y	Y	Y	N/A
Modern Languages	Y	Y	Y	Y	Y	Y
Music	N/A	Y	Y	N/A	N/A	Y
Oriental Studies	N/A	N/A	Y	N/A	Y	N/A
Philosophy	<b>13th January only</b> - See page 7 of these notes					
Theology (except MTh)	N/A	Y	Y	N/A	N/A	N/A
Women's Studies	Y	Y	Y	Y	Y	Y

LIFE & ENVIRONMENTAL SCIENCES	1	2	3	4	5	6
Anthropology	Y	Y	Y	Y	Y	Y
Archaeology	N/A	Y	Y	Y	N/A	N/A
Archaeological Science	N/A	Y	Y	Y	Y	Y
Biochemistry	Y	Y	Y	Y	Y	Y
Geography	Y	Y	Y	Y	Y	Y
Plant Sciences	Y	Y	Y	Y	Y	Y
Zoology	Y	Y	Y	Y	Y	Y

MEDICAL SCIENCES	1	2	3	4	5	6
All Clinical Medical Departments	Y	Y	Y	Y	Y	Y
Experimental Psychology (except MSc Neuro)	N/A	Y	Y	Y	Y	N/A
MSc Neuroscience	<b>13th January only</b> - See page 7 of these notes					
Human Anatomy & Genetics	Y	Y	Y	Y	Y	Y
Pathology	Y	Y	Y	Y	Y	Y
Pharmacology	Y	Y	Y	Y	Y	Y
Physiology	Y	Y	Y	Y	Y	Y

MATHS & PHYSICAL SCIENCES	1	2	3	4	5	6
<b>Taught MSc courses</b>						
Applied & Computational Maths	N/A	Y	Y	Y	Y	N/A
Applied Statistics	N/A	Y	Y	Y	Y	Y
Computer Science	N/A	Y	Y	Y	Y	N/A
Math. Modelling & Sci. Comp.	N/A	Y	Y	Y	Y	N/A
Maths & Fdns of Com Sci	Y	Y	Y	Y	Y	Y
<b>Research programmes</b>						
Chemistry (All)	Y	Y	Y	Y	Y	Y
Computing Laboratory	Y	Y	Y	Y	Y	Y
Earth Sciences	N/A	Y	Y	Y	Y	N/A
Engineering Science	Y	Y	Y	Y	Y	Y
Life Sciences Interface DTC	N/A	Y	Y	Y	Y	N/A
Materials	N/A	Y	Y	Y	Y	Y
Mathematics	Y	Y	Y	Y	Y	Y
Physics (All)	Please refer to the department's website for closing dates					
Statistics	Y	Y	Y	Y	Y	Y

SOCIAL SCIENCES	1	2	3	4	5	6
African Studies	Y	Y	Y	Y	Y	N/A
<b>Development Studies, by course:</b>						
<i>DPhil/MLitt Development Studies</i>	Y	Y	Y	Y	Y	N/A
<i>MPhil Development Studies</i>	Y	Y	Y	Y	N/A	N/A
<i>MSc Economics for Development</i>	Y	Y	Y	Y	N/A	N/A
<i>MSc Forced Migration</i>	N/A	N/A	Y	Y	N/A	N/A
<i>MSc Global Governance &amp; Diplomacy</i>	N/A	Y	Y	Y	Y	N/A
Economics	N/A	N/A	Y	Y	Y	N/A
Educational Studies	Y	Y	Y	Y	Y	Y
International Relations	N/A	N/A	Y	N/A	N/A	N/A
Latin American Studies	N/A	Y	Y	Y	Y	N/A
Law: All except M.Sc. Criminology	N/A	N/A	Y	N/A	N/A	N/A
Law: M.Sc. Criminology	N/A	Y	Y	N/A	Y	N/A
Management Studies - DPhil	N/A	Y	Y	N/A	Y	N/A
Management Studies - MSc	N/A	Y	Y	Y	Y	Y
Politics	N/A	N/A	Y	N/A	N/A	N/A
Russian & East European Studies	Y	Y	Y	Y	Y	Y
Social Policy/Social Work	Y	Y	Y	Y	Y	Y
Sociology	N/A	Y	Y	Y	Y	Y

**OXFORD UNIVERSITY DEPARTMENT FOR CONTINUING EDUCATION**

Applicants for OUDCE programmes should consult the separate guidance booklet supplied.

Certain admitting bodies in the Life & Environmental, Maths & Physical, and Medical Sciences may consider applications from Home/EU applicants eligible for UK research council scholarships at other times.  
 Please consult departmental websites for further details.

**Please note: All deadlines are enforced strictly. The Graduate Admissions Office must receive your application, along with all materials required, by 12pm on the relevant date.**

**TABLE III: PROGRAMME APPLICATION CODES**

Please take care to select the appropriate code from the list below. If your chosen course has no code, please contact the Graduate Admissions Office.

*Applicants for Continuing Education should consult the table in 'Booklet B'.*

**FT/PT = Full time/Part time options available**

<b>RESEARCH PROGRAMMES</b>	<b>FT/PT</b>	<b>Code</b>
DPhil Anaesthetics	FT	<b>001750</b>
DPhil Ancient History	FT	<b>000290</b>
DPhil Archaeological Science	FT	<b>001300</b>
DPhil Archaeology	FT	<b>001340</b>
DPhil Astrophysics	FT	<b>002300</b>
DPhil Atmospheric, Oceanic & Planetary Physics	FT	<b>002310</b>
DPhil Atomic & Laser Physics	FT	<b>002320</b>
DPhil Biochemistry	FT	<b>001380</b>
DPhil Byzantine Studies (Archaeology)	FT	<b>001360</b>
DPhil Byzantine Studies (Classics)	FT	<b>000370</b>
DPhil Byzantine Studies (Medieval and Modern Languages)	FT	<b>000380</b>
DPhil Byzantine Studies (Modern History)	FT	<b>000400</b>
DPhil Byzantine Studies (Theology )	FT	<b>000390</b>
DPhil Cardiovascular Medicine	FT	<b>001770</b>
DPhil Chemical Biology	FT	<b>TBC</b>
DPhil Classical Languages & Literature	FT	<b>000500</b>
DPhil Clinical Laboratory Sciences	FT	<b>001790</b>
DPhil Clinical Medicine	FT	<b>001810</b>
DPhil Clinical Neurology	FT	<b>001830</b>
DPhil Clinical Pharmacology	FT	<b>001850</b>
DPhil Comparative Philology & General Linguistics	FT	<b>000520</b>
DPhil Computer Science	FT	<b>002340</b>
DPhil Condensed Matter Physics	FT	<b>002380</b>
DPhil Development Studies	FT	<b>002680</b>
DPhil Earth Sciences	FT	<b>002400</b>
DPhil Economics	FT	<b>002720</b>
DPhil Educational Studies	FT	<b>002870</b>
DPhil Engineering Science	FT	<b>002420</b>
DPhil English Language & Literature	FT	<b>000590</b>
DPhil Environmental Change	FT	<b>001450</b>
DPhil Experimental Psychology	FT	<b>001890</b>
DPhil Fine Art	FT	<b>TBC</b>
DPhil Geography & the Environment	FT	<b>001510</b>
DPhil Human Anatomy & Genetics	FT	<b>001910</b>
DPhil Inorganic Chemistry	FT	<b>002440</b>
DPhil International Relations	FT	<b>002950</b>

<b>Programme of Study</b>	<b>FT/PT</b>	<b>Code</b>
DPhil Law	FT	<b>003000</b>
DPhil Life Sciences Interface Doctoral Training Centre	FT	<b>002460</b>
DPhil Management Studies	FT	<b>003060</b>
DPhil Materials	FT	<b>002470</b>
DPhil Mathematics	FT	<b>002500</b>
DPhil Medical Oncology	FT	<b>001950</b>
DPhil Medieval and Modern Languages	FT	<b>000850</b>
DPhil Modern History	FT	<b>000870</b>
DPhil Music	FT	<b>000920</b>
DPhil Numerical Analysis	FT	<b>002360</b>
DPhil Obstetrics & Gynaecology	FT	<b>001980</b>
DPhil Ophthalmology	FT	<b>002000</b>
DPhil Organic Chemistry	FT	<b>002530</b>
DPhil Oriental Studies	FT	<b>000960</b>
DPhil Orthopaedic Surgery	FT	<b>002020</b>
DPhil Paediatrics	FT	<b>002040</b>
DPhil Particle Physics	FT	<b>002550</b>
DPhil Pathology	FT	<b>002060</b>
DPhil Pharmacology	FT	<b>002080</b>
DPhil Philosophy	FT	<b>001140</b>
DPhil Physical & Theoretical Chemistry	FT	<b>002560</b>
DPhil Physiology	FT	<b>002110</b>
DPhil Plant Sciences	FT	<b>001620</b>
DPhil Politics	FT	<b>003120</b>
DPhil Primary Health Care	FT	<b>002130</b>
DPhil Psychiatry	FT	<b>002150</b>
DPhil Public Health	FT	<b>002180</b>
DPhil Radiobiology	FT	<b>002200</b>
DPhil Social & Cultural Anthropology	FT	<b>001640</b>
DPhil Social Policy	FT	<b>003220</b>
DPhil Social Work	FT	<b>003230</b>
DPhil Socio-Legal Studies	FT	<b>003260</b>
DPhil Sociology	FT	<b>003290</b>
DPhil Statistics	FT	<b>002580</b>
DPhil Surgery	FT	<b>002250</b>
DPhil Theology	FT/PT	<b>001230</b>

<b>Programme of Study</b>	<b>FT/PT</b>	<b>Code</b>
DPhil Theoretical Physics	FT	<b>002610</b>
DPhil Zoology	FT	<b>001730</b>
MLitt Ancient History	FT	<b>000300</b>
MLitt Archaeology	FT	<b>001350</b>
MLitt Byzantine Studies (Archaeology)	FT	<b>001370</b>
MLitt Byzantine Studies (Classics)	FT	<b>000410</b>
MLitt Byzantine Studies (Medieval and Modern Languages)	FT	<b>000420</b>
MLitt Byzantine Studies (Modern History)	FT	<b>000440</b>
MLitt Byzantine Studies (Theology)	FT	<b>000430</b>
MLitt Classical Languages & Literature	FT	<b>000510</b>
MLitt Comparative Philology & General Linguistics	FT	<b>000530</b>
MLitt Development Studies	FT	<b>003350</b>
MLitt Economics	FT	<b>002730</b>
MLitt Educational Studies	FT	<b>002880</b>
MLitt English Language & Literature	FT	<b>000600</b>
MLitt Environmental Change	FT	<b>001460</b>
MLitt Fine Art	FT	<b>TBC</b>
MLitt Geography & the Environment	FT	<b>001520</b>
MLitt International Relations	FT	<b>002960</b>
MLitt Law	FT	<b>003010</b>
MLitt Management Studies	FT	<b>003070</b>
MLitt Medieval and Modern Languages	FT	<b>000840</b>
MLitt Modern History	FT	<b>000880</b>
MLitt Music	FT	<b>000930</b>
MLitt Oriental Studies	FT	<b>000970</b>
MLitt Philosophy	FT	<b>001150</b>
MLitt Politics	FT	<b>003130</b>
MLitt Social & Cultural Anthropology	FT	<b>001650</b>
MLitt Social Policy	FT	<b>003240</b>
MLitt Social Work	FT	<b>003250</b>
MLitt Socio-Legal Studies	FT	<b>003270</b>
MLitt Sociology	FT	<b>003280</b>
MLitt Theology	FT	<b>001240</b>
MSc (R) Anaesthetics	FT	<b>001760</b>
MSc (R) Biochemistry	FT	<b>001400</b>

<b>Programme of Study</b>	<b>FT/PT</b>	<b>Code</b>
MSc (R) Cardiovascular Medicine	FT	<b>001780</b>
MSc (R) Chemical Biology	FT	<b>TBC</b>
MSc (R) Clinical Laboratory Sciences	FT	<b>001800</b>
MSc (R) Clinical Medicine	FT	<b>001820</b>
MSc (R) Clinical Neurology	FT	<b>001840</b>
MSc (R) Clinical Pharmacology	FT	<b>001860</b>
MSc (R) Computer Science	FT	<b>002350</b>
MSc (R) Condensed Matter Physics	FT	<b>002390</b>
MSc (R) Earth Sciences	FT	<b>002410</b>
MSc (R) Engineering Science	FT	<b>002430</b>
MSc (R) Experimental Psychology	FT	<b>001900</b>
MSc (R) Geography & the Environment	FT	<b>001530</b>
MSc (R) Human Anatomy & Genetics	FT	<b>001920</b>
MSc (R) Inorganic Chemistry	FT	<b>002450</b>
MSc (R) Materials	FT	<b>002480</b>
MSc (R) Mathematics	FT	<b>002510</b>
MSc (R) Medical Oncology	FT	<b>001960</b>
MSc (R) Numerical Analysis	FT	<b>002370</b>
MSc (R) Obstetrics & Gynaecology	FT	<b>001990</b>
MSc (R) Ophthalmology	FT	<b>002010</b>
MSc (R) Organic Chemistry	FT	<b>002540</b>
MSc (R) Orthopaedic Surgery	FT	<b>002030</b>
MSc (R) Paediatrics	FT	<b>002050</b>
MSc (R) Pathology	FT	<b>002070</b>
MSc (R) Pharmacology	FT	<b>002090</b>
MSc (R) Physical & Theoretical Chemistry	FT	<b>002570</b>
MSc (R) Physiology	FT	<b>002120</b>
MSc (R) Plant Sciences	FT	<b>001630</b>
MSc (R) Primary Health Care	FT	<b>002140</b>
MSc (R) Psychiatry	FT	<b>002160</b>
MSc (R) Public Health	FT	<b>002190</b>
MSc (R) Radiobiology	FT	<b>002210</b>
MSc (R) Statistics	FT	<b>002590</b>
MSc (R) Surgery	FT	<b>002260</b>
MSc (R) Zoology	FT	<b>001740</b>
MSt Legal Research	FT	<b>003040</b>

**MSc (R) = MSc by research**

<b>TAUGHT PROGRAMMES</b>	<b>FT/PT</b>	
BCL - Bachelor of Civil Law	FT	<b>002640</b>
BPhil Philosophy	FT	<b>001170</b>
MJuris - Magister Juris	FT	<b>003030</b>
MPhil Byzantine Studies	FT	<b>000350</b>
MPhil Celtic Studies	FT	<b>000450</b>
MPhil Classical and Medieval Islamic History	FT	<b>000990</b>
MPhil Classical Archaeology	FT	<b>001430</b>
MPhil Classical Indian Religion	FT	<b>001000</b>
MPhil Comparative Social Policy	FT	<b>002650</b>
MPhil Cuneiform Studies	FT	<b>001010</b>
MPhil Development Studies	FT	<b>002690</b>
MPhil Eastern Christian Studies (Oriental Studies)	FT	<b>000550</b>
MPhil Eastern Christian Studies (Theology)	FT	<b>000560</b>
MPhil Economic & Social History	FT	<b>000570</b>
MPhil Economics	FT	<b>002740</b>
MPhil Egyptology	FT	<b>001020</b>
MPhil English Studies (Medieval)	FT	<b>000620</b>
MPhil European Archaeology	FT	<b>001490</b>
MPhil European Literature	FT	<b>000630</b>
MPhil Evidence-Based Social Work	FT	<b>002920</b>
MPhil General Linguistics & Comparative Philology	FT	<b>000650</b>
MPhil Greek and/or Latin Languages and Literature	FT	<b>000680</b>
MPhil Greek and/or Roman History	FT	<b>000690</b>
MPhil History of Science, Medicine & Technology	FT	<b>000740</b>
MPhil International Relations	FT	<b>002970</b>
MPhil Islamic Art & Archaeology	FT	<b>001030</b>
MPhil Jewish Studies in the Graeco-Roman Period	FT	<b>001040</b>
MPhil Judaism & Christianity in the Graeco-Roman World	FT	<b>000820</b>
MPhil Landscape Archaeology	FT	<b>001550</b>
MPhil Latin American Studies	FT	<b>002980</b>
MPhil Material Anthropology & Museum Ethnography	FT	<b>001560</b>
MPhil Medical Anthropology	FT	<b>001590</b>
MPhil Medieval Arabic Thought	FT	<b>001050</b>
MPhil Migration Studies	FT	<b>003380</b>
MPhil Modern Chinese Art & Literature	FT	<b>001060</b>
MPhil Modern Chinese Studies	FT	<b>001070</b>

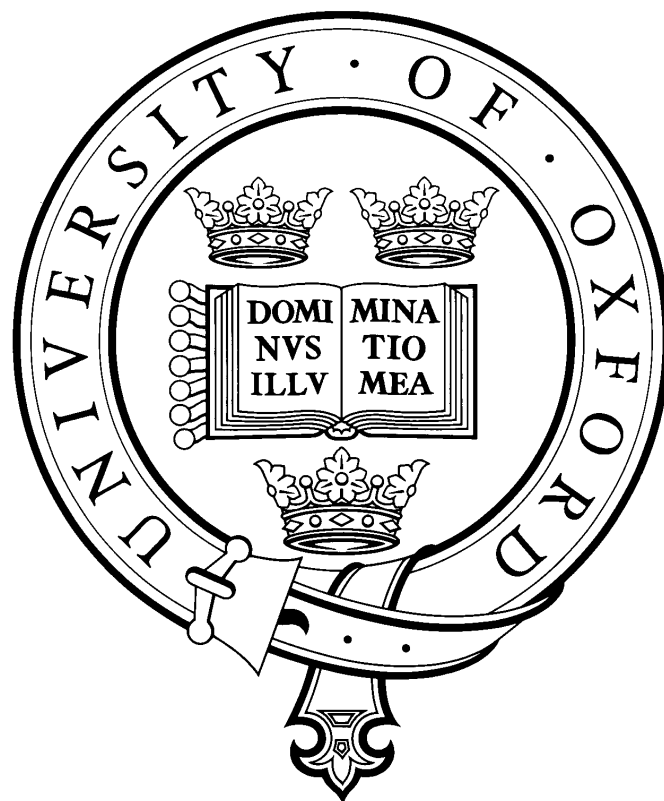
<b>Programme of Study</b>	<b>FT/PT</b>	<b>Code</b>
MPhil Modern European History	FT	<b>000860</b>
MPhil Modern Jewish Studies	FT	<b>001080</b>
MPhil Modern Middle Eastern Studies	FT	<b>001090</b>
MPhil Music (Musicology & Performance)	FT	<b>000940</b>
MPhil Ottoman Turkish Studies	FT	<b>001100</b>
MPhil Philosophical Theology	FT	<b>001120</b>
MPhil Politics: Comparative Government	FT	<b>003150</b>
MPhil Politics: European Politics & Society	FT	<b>003160</b>
MPhil Politics: Political Theory	FT	<b>003170</b>
MPhil Russian & East European Studies	FT	<b>003200</b>
MPhil Slavonic Studies	FT	<b>001190</b>
MPhil Social Anthropology	FT	<b>001660</b>
MPhil Sociology	FT	<b>003300</b>
MPhil Theology	FT	<b>001250</b>
MPhil Tibetan & Himalayan Studies	FT	<b>001110</b>
MPhil World Archaeology	FT	<b>001710</b>
MSc African Studies	FT	<b>003320</b>
MSc Applied & Computational Mathematics	FT	<b>002270</b>
MSc Applied Linguistics & Second Language Acquisition	FT/PT	<b>002620</b>
MSc Applied Statistics	FT	<b>002280</b>
MSc Archaeological Science	FT	<b>001320</b>
MSc Biodiversity, Conservation & Management	FT	<b>001410</b>
MSc Biology (Integrative Bio-Science)	FT	<b>001420</b>
MSc Biomedical Engineering	FT	<b>TBC</b>
MSc Comparative Social Policy	FT	<b>002660</b>
MSc Computer Science	FT	<b>002330</b>
MSc Criminology & Criminal Justice	FT	<b>002670</b>
MSc Diagnostic Imaging	FT	<b>001870</b>
MSc Economic & Social History	FT	<b>000580</b>
MSc Economics for Development	FT/PT	<b>002750</b>
MSc Educational Research Methodology	FT	<b>002850</b>
MSc Educational Studies	FT/PT	<b>002890</b>
MSc Environmental Change & Management	FT	<b>001470</b>
MSc Environmental Geomorphology	FT	<b>001480</b>
MSc European Archaeology	FT	<b>001500</b>
MSc Evidence-Based Social Work	FT	<b>002910</b>
MSc Forced Migration	FT	<b>002930</b>
MSc Global Health Science	FT	<b>003370</b>

<b>Programme of Study</b>	<b>FT/PT</b>	<b>Code</b>
MSc Global Governance and Diplomacy	FT	<b>TBC</b>
MSc History of Science, Medicine & Technology	FT	<b>000750</b>
MSc History of Science: Instruments, Museums, Sci., Tech.	FT	<b>000760</b>
MSc Integrated Immunology	FT	<b>001930</b>
MSc Latin American Studies	FT	<b>002990</b>
MSc Management Research	FT	<b>003050</b>
MSc Material Anthropology & Museum Ethnography	FT	<b>001570</b>
MSc Mathematical Modelling & Scientific Computing	FT	<b>002490</b>
MSc Mathematics and Foundations of Computer Science	FT	<b>002520</b>
MSc Medical Anthropology	FT	<b>001600</b>
MSc Nature, Society & Environmental Policy	FT	<b>001610</b>
MSc Neuroscience	FT	<b>001970</b>
MSc Pharmacology	FT	<b>002100</b>
MSc Political Theory Research	FT	<b>003110</b>
MSc Politics & International Relations Research	FT	<b>003140</b>
MSc Professional Development in Education	PT	<b>003180</b>
MSc Public Policy in Latin America	FT	<b>003190</b>
MSc Research in Psychology	FT	<b>002220</b>
MSc Russian & East European Studies	FT	<b>003210</b>
MSc Science and Medicine of Athletic Performance	FT	<b>002230</b>
MSc Social Anthropology	FT	<b>001670</b>
MSc Sociology	FT	<b>003310</b>
MSc Theoretical Chemistry	FT	<b>002600</b>
MSc Visual Anthropology	FT	<b>001690</b>
MSc Water Science, Policy and Management	FT	<b>001700</b>
MSt Archaeological Science	FT	<b>001330</b>
MSt Byzantine Studies	FT	<b>000360</b>
MSt Celtic Studies	FT	<b>000460</b>
MSt Chinese Studies	FT	<b>000470</b>
MSt Classical Archaeology	FT	<b>001440</b>
MSt Classical Armenian Studies	FT	<b>000480</b>
MSt Classical Hebrew Studies	FT	<b>000490</b>
MSt English	FT	<b>000610</b>
MSt English and American Studies	FT	<b>TBC</b>
MSt European Archaeology	FT	<b>001500</b>
MSt European Literature	FT	<b>000640</b>
MSt General Linguistics & Comparative Philology	FT	<b>000660</b>

<b>Programme of Study</b>	<b>FT/PT</b>	<b>Code</b>
MSt Greek and/or Latin Languages and Literature	FT	<b>000670</b>
MSt Greek and/or Roman History	FT	<b>000700</b>
MSt History of Art and Visual Culture	FT	<b>000730</b>
MSt Islamic Art & Archaeology	FT	<b>000770</b>
MSt Islamic Art and Archaeology (Research Methods)	FT	<b>000780</b>
MSt Japanese Studies	FT	<b>000790</b>
MSt Jewish Studies	FT	<b>000800</b>
MSt Jewish Studies in the Graeco-Roman Period	FT	<b>000810</b>
MSt Korean Studies	FT	<b>000830</b>
MSt Landscape Archaeology	FT	<b>001540</b>
MSt Modern History	FT	<b>000890</b>
MSt Modern Jewish Studies	FT	<b>000900</b>
MSt Modern Middle Eastern Studies	FT	<b>000910</b>
MSt Music (Musicology)	FT	<b>000950</b>
MSt Oriental Studies	FT	<b>000980</b>
MSt Philosophical Theology	FT	<b>001130</b>
MSt Philosophy	FT	<b>001160</b>
MSt Science & Religion	FT	<b>001180</b>
MSt Slavonic Studies	FT	<b>001200</b>
MSt Study of Religion	FT	<b>001210</b>
MSt Syriac Studies	FT	<b>001220</b>
MSt Theology	FT	<b>001260</b>
MSt Women's Studies	FT	<b>001280</b>
MSt World Archaeology	FT	<b>001720</b>
MSt Yiddish Studies	FT	<b>001290</b>
MTh Applied Theology	FT/PT	<b>000310</b>
PGDip Applied Statistics	FT	<b>002290</b>
PGDip Applied Theology	FT/PT	<b>000330</b>
PGDip Educational Studies	PT	<b>002900</b>
PGDip Integrated Immunology	FT	<b>001940</b>
PGDip Management Studies	FT	<b>003100</b>
PGDip Material Anthropology & Museum Ethnography	FT	<b>001580</b>
PGDip Science and Medicine of Athletic Performance	FT	<b>002240</b>
PGDip Social Anthropology	FT	<b>001680</b>
PGDip Theology	FT	<b>TBC</b>



**UNIVERSITY OF OXFORD**



**Booklet B**

Additional Guidance for Continuing  
Education Applicants

2006-2007

## CONTENTS

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TABLE II: COURSE CODES & CLOSING DATES.....	3

## INTRODUCTION

This booklet contains advice for applicants for the Department for Continuing Education (ODCE).

**Applicants should complete the application form according to the instructions given in the main notes of guidance (Booklet A), unless that document states otherwise. In those instances, applicants for ODCE programmes will be referred to this document for further advice. We recommend that you read through both sets of notes before compiling your application.**

The sections of the application form for which specific advice is given to OUDCE applicants are as follows:

### **SECTION C: PROGRAMME OF STUDY**

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*Applicants for D.Phil., M.St. and M.Sc. programmes* should complete this section as instructed in the notes of guidance (Booklet A). If you are applying for a D.Phil., please list both ‘Continuing Education’, and the department as your chosen ‘Department or Faculty’ (e.g. ‘Continuing Education - Archaeology’).

*Applicants for Postgraduate Certificates and Diplomas* should complete part 3 of this section as follows:

Please enter the six-digit course code as it appears on page 3 of this booklet. Please also enter the programme of study you wish to apply for which may be found alongside.

e.g. If you wish to apply to study for a Postgraduate Certificate in Evidence-Based Health you should enter the course code ‘000150’, tick ‘Postgraduate Certificate’, and record ‘Evidence-Based Health Care’ as the title for your course.

### **SECTION D: COLLEGE CHOICE & ADDITIONAL COURSE INFORMATION**

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#### COLLEGE CHOICE

*Applicants for OUDCE Postgraduate Certificates and Diplomas* should enter ‘No College’ here, as you do not require a college place.

*Applicants for D.Phil., M.St. and M.Sc. programmes* should enter a preferred choice of college. Please ensure that your chosen college accepts students for the programme of study to which you have applied. Applicants may wish to note that Kellogg College is the traditional collegiate base for part-time and other adult continuing education students in the University of Oxford, though this need not direct your choice away from other colleges which offer your programme if you wish to be considered elsewhere.

#### ADDITIONAL COURSE INFORMATION

Please tick ‘part-time’ *even if your programme only offers a part-time option*, as this will assist the Graduate Admissions staff handling your application when it arrives. Similarly, if your course only offers a start-date in Hilary Term (January), please tick this box to assist us when processing your application.

### **SECTION M: PERSONAL STATEMENT OR RESEARCH PROPOSAL**

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*MSt International Human Rights Law* applicants: you should use the statement to write c.500 words indicating what research and professional work you have conducted in international human rights law, your reasons for applying to the course, and your career objectives.

### **SECTION N: SUPPORTING MATERIALS CHECKLIST**

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For OUDCE programmes alone, some of the requirements listed in this section do not apply in all cases. For example, non-academic references which describe your suitability and aptitude for the programme of study to which you are applying may be acceptable for some courses. Moreover, transcripts may not be required of some applicants for Diplomas and Certificates.

**You should check with the relevant contact given in the prospectus and online (see addresses below) to clarify the specific requirements in your case.** If they agree that a particular requirement may be waived, they will need to contact the Graduate Admissions Office on your behalf. The minimum materials required should otherwise be included with your application (see the table overleaf). The Graduate Admissions Office will not waive requirements simply because you have requested that they do so.

**Graduate Studies Prospectus website:**

<http://www.admin.ox.ac.uk/gsp>

**Continuing Education website:**

<http://www.conted.ox.ac.uk/courses/postgraduate.asp>

**TABLE I: SUPPORTING MATERIAL REQUIRED**

**This table only refers to Continuing Education programmes.**

**All applicants are expected to supply the following:**

- Completed application form 'GAO2006'. Your submission must include a personal statement (or research proposal if applicable).
- 3 letters of reference, usually academic, from individuals who have taught you on previous degree courses and are familiar with your work. Ordinarily this would include at least one from your most recent degree course if you have studied for more than one qualification.
- Transcripts of previous higher education results - see page 7 of Booklet A.
- A CV/résumé (not required for Psychodynamic Studies)

If you encounter difficulty in assembling these materials, you should contact the Graduate Admissions Office, or your course administrator for further advice.

*Please note: if your first language is not English you are required to submit a proficiency test result (see section F of the application form).*

**Additional Requirements:**

Different courses require more than the minimum set of supporting materials. Please check the table on this page against the key below.

**A** = No additional requirements.

**B** = No additional requirements, but applicants should obtain specific reference forms from the course administrator.

**C** = Creative Writing applicants should submit a portfolio of work comprising approx. 2000 words of prose fiction **or** 10 short poems **or** fifteen minutes (equivalent) of drama.

**D** = 1 piece of written work

**E** = 2 pieces of written work

Programme of study	Materials required
PGCert Architectural History	<b>D</b>
PGCert Bioinformatics	<b>A*</b>
PGCert Clinical Supervision	<b>A</b>
PGCert Evidence-Based Health Care	<b>A*</b>
PGCert Psychodynamic Counselling	<b>B</b>
PGCert Software Engineering	<b>A*</b>
PGDip Advanced Cognitive Therapy	<b>A*</b>
PGDip Cognitive Therapy	<b>A*</b>
PGDip Evidence-Based Health Care	<b>A*</b>
PGDip Mathematical Finance	<b>A*</b> †
PGDip Psychodynamic Studies	n/a for 2006/7 entry
PGDip Software Engineering	<b>A*</b>
MSc Advanced Cognitive Therapy	<b>A*</b>
MSc Applied Landscape Archaeology	<b>E</b>
MSc Bioinformatics	<b>A*</b>
MSt Creative Writing	<b>C</b>
MSc English Local History	n/a for 2006/7 entry
MSc Evidence-Based Health Care	<b>A*</b>
MSt International Human Rights Law	<b>A</b>
MSc Mathematical Finance	<b>A*</b>
MSc Professional Archaeology	<b>E</b>
MSt Psychodynamic Practice	n/a for 2006/7 entry
MSc Software Engineering	<b>A*</b>
DPhil Archaeology (OUDCE)	<b>E</b>
DPhil English Local History	<b>E</b>
DPhil Evidence-Based Health Care	<b>D*</b>

\* These courses will require an employer release form, and funding confirmation form, as a condition of any offer. *Bioinformatics* applicants should provide evidence of support from the candidate's employer at the time of application.

† Applicants for the *PGDip Mathematical Finance* will also be required to submit a maths entry test directly to the course administrators. Further details may be found at: [www.conted.ox.ac.uk/cpd/mathsfinance/courses/application.asp](http://www.conted.ox.ac.uk/cpd/mathsfinance/courses/application.asp)

**TABLE II: COURSE CODES & CLOSING DATES**

Programme of study	Code	1	2	3	4	5	6	7	HT
PGCert Architectural History	000050	N	N	N	N	Y	Y	Y	N
PGCert Bioinformatics	000070	Y	Y	Y	Y	Y	Y	Y	N
PGCert Clinical Supervision	000080	N	N	N	N	Y	Y	Y	N
PGCert Evidence-Based Health Care	000150	Y	Y	Y	Y	Y	Y	Y	N
PGCert Psychodynamic Counselling	000220	N	N	N	N	Y	Y	Y	N
PGCert Software Engineering	000270	Y	Y	Y	Y	Y	N	Y	N
<hr/>									
PGDip Advanced Cognitive Therapy	<i>No new admissions in 2006/7 academic year</i>								
PGDip Cognitive Therapy	000090	N	N	N	N	Y	N	N	N
PGDip Evidence-Based Health Care	000140	Y	Y	Y	Y	Y	Y	Y	N
PGDip Mathematical Finance	000180	N	N	N	N	Y	Y	N	Y
PGDip Psychodynamic Studies	<i>No new admissions in 2006/7 academic year</i>								
PGDip Software Engineering	000260	Y	Y	Y	Y	Y	N	Y	N
<hr/>									
MSc Advanced Cognitive Therapy	<i>No new admissions in 2006/7 academic year</i>								
MSc Applied Landscape Archaeology	000030	N	N	N	Y	Y	Y	N	N
MSc Bioinformatics	000060	Y	Y	Y	Y	Y	Y	N	N
MSt Creative Writing	003360	N	N	N	Y	Y	N	N	N
MSc English Local History	<i>No new admissions in 2006/7 academic year</i>								
MSc Evidence-Based Health Care	000130	Y	Y	Y	Y	Y	Y	N	N
MSt International Human Rights Law	000160	N	N	Y	N	N	N	N	N
MSc Mathematical Finance	000170	N	N	N	N	Y	Y	N	Y
MSc Professional Archaeology	000210	N	N	Y	Y	Y	Y	N	N
MSt Psychodynamic Practice	<i>No new admissions in 2006/7 academic year</i>								
MSc Software Engineering	000250	Y	Y	Y	Y	Y	N	N	N
<hr/>									
DPhil Archaeology (OUDCE)	000040	N	N	N	Y	Y	N	N	N
DPhil English Local History	000110	N	N	N	N	Y	Y	N	N
DPhil Evidence-Based Health Care	TBC	Y	Y	Y	Y	Y	Y	N	N

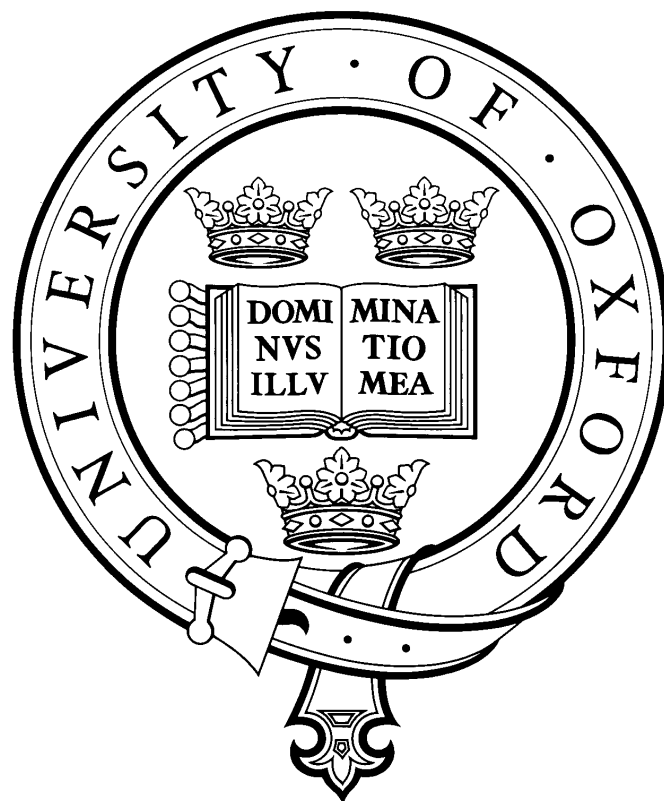
**KEY TO TABLE:**

- 1** Friday 28th October 2005
  - 2** Friday 25th November 2005
  - 3** Friday 20th January 2006
  - 4** Friday 17th March 2006
  - 5** Friday 19th May 2006
  - 6** Friday 4th August 2006
  - 7** Friday 1st September 2006 *final deadline for some PGCert/PGDips if places remain*
- HT** These programmes in Mathematical Finance start in Hilary Term (January 2007), and have a later final closing date of **Monday 2nd October 2006**.

Please note that in the case of *a few* programmes, such as the PGCerts in Software Engineering, you may be able to apply to start your course in Hilary or Trinity Terms (January and April 2007 respectively), places permitting.

You **must** check that this is permissible with your department, and if so, submit your complete application to the Graduate Admissions Office at the very latest by **Monday 2nd October 2006** for Hilary 2007, or **Friday, January 26th 2007** for Trinity 2007.

**UNIVERSITY OF OXFORD**



**Booklet C**

Information on Scholarships and Awards for  
International Students

2006-2007

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This booklet contains advice for international students about scholarships and awards *which may be applied for using the application form for graduate admission*. It should be read when completing Section K of the form.

If you require general advice about funding as an international student, or require information on scholarships and awards which are not listed in Section K, please consult the prospectus, or contact the Student Funding & International Office:

Student Funding and International Office  
University of Oxford  
University Offices  
Wellington Square  
Oxford  
OX1 2JD

Tel: (+44) 01865 270105  
Fax: (+44) 01865 270077  
E-Mail: [international.office@admin.ox.ac.uk](mailto:international.office@admin.ox.ac.uk)

Web address: <http://www.admin.ox.ac.uk/io>

**All applicants should complete the application form according to the instructions given in the main notes of guidance (Booklet A).**

Before indicating which scholarship(s) you wish to be considered for you **must** check your eligibility carefully by reading the information in this booklet: You should also note the following:

1. To be eligible for any of the scholarships listed on this form, other than the Karim Rida Said awards, you must apply for admission during the first, second or third gathered fields (i.e. by 28 October 2005, by 25 November 2005 or by 20 January 2006). Applications for Karim Rida Said Foundation scholarships only may also apply in the fourth gathered field (17 March 2006) (see details under the scholarship entry below). Please note that some subject areas require or recommend Clarendon and/or ORS applicants to apply for admission in the first or second gathered field. It is therefore essential that you check the requirements of your department or faculty in the relevant subject entry of the Graduate Studies Prospectus (<http://www.admin.ox.ac.uk/gsp/>).
2. Only candidates who have been accepted, conditionally or unconditionally, for University admission by a department or faculty at the time of shortlisting will be considered for scholarships. All candidates will be notified of the scholarship decisions by post
3. Candidates for part-time degrees may be considered for Clarendon Fund Bursaries and for Karim Rida Said Scholarships, subject to meeting the other criteria of the awards.
4. Information about other scholarships for study at Oxford, for which there are separate application forms, may be found on the Student Funding and International Office website at <http://www.admin.ox.ac.uk/io> Forms for most of these awards can be downloaded from the web.

#### ***Clarendon Fund Bursaries (for students liable to pay fees at the overseas rate only)***

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About 100 awards, supported by funds from the Oxford University Press, will be available for students accepted for a programme of graduate study commencing in October 2006. The awards are for study for taught or research Master's degrees, or for the D.Phil. in any subject area. The scheme aims to enable outstanding students to take up their places at Oxford and decisions on awards will take into account both the academic standing and financial circumstances of candidates. Most awards will be partial, although some full scholarships may be provided. Awards may normally be extended for the duration of the holder's programme of study, subject to an annual review of financial circumstances and academic progress

Clarendon applicants must also apply for ORS if their proposed course of study makes them eligible.

A number of bursaries may be linked to awards offered by particular colleges. Information about these college awards will be available on our web site at <http://www.admin.ox.ac.uk/io> from September.

Some subject areas require or recommend Clarendon applicants to apply for admission in the first or second gathered field. It is therefore essential that you check the requirements of your department or faculty in the relevant subject entry of the Graduate Studies Prospectus. It is expected that most award decisions will be made by the end of March 2006.

#### ***Dulverton Scholarships (for students from Central/Eastern Europe)***

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A number of full or partial scholarships, funded by the Dulverton Trust, will be available for students from Central/Eastern Europe (namely Albania, Armenia, Azerbaijan, Belarus, Bosnia, Bulgaria, Croatia, the Czech Republic, Estonia, Georgia, Hungary, Latvia, Lithuania, Macedonia, Moldova, Poland, Romania, Serbia and Montenegro, Slovenia, Slovakia and the Ukraine) to study for a postgraduate degree at the University in October 2006

Full or partial scholarships will be awarded on the basis of outstanding academic merit and financial need. The scheme is also open to undergraduate students and those already on course at Oxford. Decisions on the awards will be made by early April 2006.

#### ***Hill Foundation (for students from Russia)***

---

Up to ten scholarships funded by the Hill Foundation will be available for students from the Russian Federation taking up places at Oxford in October 2006 to read for a graduate degree. The awards, which may be held in any subject area, will cover University and college fees, travel from and to Russia, and provide a maintenance grant.



Awards will normally be tenable for the duration of the student's course to a maximum of three years. Candidates should have a first degree from a Russian university and should not have undertaken any subsequent degree. They should normally not be more than 25 years of age.

The purpose of the awards is to enable Russians of very high academic ability to undertake a period of study at Oxford University before returning to develop their careers in the Russian Federation. Further information about the selection criteria for the scholarship can be found on the Foundation's website [www.hillfoundationscholarships.org](http://www.hillfoundationscholarships.org)

#### **Jenkins Memorial Fund Scholarships (for students from specific European universities)**

Up to six scholarships, funded by the Jenkins Memorial Fund, established in honour of the late Lord Jenkins of Hillhead, former Chancellor of the University, will be available for students from the Rheinische Friedrich-Wilhelms University, Bonn, Charles University, Prague, the Institut Universitaire des Hautes Etudes Internationales, Geneva, Paris I Panthéon-Sorbonne, Complutense University, Madrid and the University of Helsinki, who are entering a course of study in the humanities or social sciences in October 2006. Priority will be given to students following a one-year Master's degree but candidates entering a two-year Master's degree or a Second BA degree may also be considered. Candidates must either be current students of one of the eligible universities or have graduated not earlier than 2003. Up to six awards of £10,000 will be available, one for a student from each of the eligible universities. The awards are normally tenable for one year only.

These awards are provided in association with the Europaeum, a grouping currently of nine European universities which aims to promote academic collaboration and scholarly exchange. They will be available to other member universities by rotation, in future years. Further information about the Europaeum can be found at <http://www.europaeum.org>.

Shortlisting will take place at the end of March. The final selection of award-holders will be made by the participating universities.

#### **Karim Rida Said Scholarships (for students from Lebanon, Jordan, Syria, Palestine and Iraq)**

A number of scholarships funded by the Karim Rida Said Foundation, with support from the University of Oxford, will be available for students under 40 years of age from Lebanon, Jordan, Syria, Palestine, and Iraq taking up places in October 2006 to read for a one-year taught Master's degree. The scholarships may cover full or partial University and college fees and a maintenance grant. On completion of their programme of study, scholarship holders are expected to return to their own country or another country of the Arab League.

Shortlisting of candidates will take place in May 2006. Final decisions on the award of scholarships will be made in mid-July 2006, following interviews of shortlisted candidates by the Karim Rida Said Foundation.

(Note: Candidates are advised to submit university applications in the first, second or third gathered field but those who apply in the fourth gathered field may also be considered for an award.)

#### **K.C. Wong Scholarships (for students from the People's Republic of China)**

Three scholarships, funded by the K.C. Wong Education Foundation and the University of Oxford, will be available for students from the People's Republic of China taking up places at Oxford in October 2006 to read for a D.Phil. degree. The scholarships cover full fees (University and college) and maintenance for a maximum of three years. Candidates should currently be resident in the People's Republic of China and should already have, or expect to obtain before October 2006, a Master's degree.

The K.C. Wong Education Foundation sponsorship of the scholarship is in the form of a scholar loan. However, the loan does not have to be repaid provided that the student returns and works in China after his/her graduation from Oxford, and is certified by the institution where he or she works as having made a contribution to the work of that institution.

Decisions on the awards will be made in April/May 2006.

#### **Linares Rivas (for students from Spain)**

One scholarship, covering University and college fees and a grant towards living costs, offered by the Trustees of the late Lady Consuelo Maria Allen, is available for students from Spain entering a graduate course at Oxford

University in October 2006. Candidates should normally be currently studying at or recently graduated from a Spanish University. The scholarship is tenable for one year only; candidates who are following a two or three year graduate course may hold the award for the first year of their course but will be required to have other funding for the remainder of the period.

#### **Noon Foundation Scholarships (*for students from Pakistan*)**

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A number of full or partial awards will be available in 2006-2007 for students of Pakistani citizenship (and normally resident in Pakistan) entering a graduate degree at Oxford University. Some of the awards may be funded jointly with the University of Oxford, the British Foreign and Commonwealth Office's Chevening scheme, and the Open Society Institute. The scholarships may be held in any subject area except Medicine. Candidates who have previously studied outside Pakistan will not normally be considered. Applicants should enclose a separate sheet setting out (in not more than 200 words) how they intend to contribute to Pakistan on their return, and how their studies at Oxford would assist them in this.

Scholarship shortlisting will take place in May and final decisions on the award of these scholarships will be made in July/August 2006.

#### **Oppenheimer Fund (*for students from South Africa*)**

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A small number of awards of up to £5,000, provided from the Oppenheimer Fund, will be available towards the cost of undertaking a postgraduate degree at Oxford in October 2006.

The award will be renewable for the duration of the student's programme of study, subject to satisfactory progress.

Decisions on the award of this scholarship are expected to be made by June 2006.

#### **Overseas Research Student (ORS) Awards (*for students liable to pay fees at the overseas rate*)**

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This scheme, funded by the British Government, is open to research students liable to pay fees at the overseas rate and is expected to be available for those who in October 2006 will be entering a new course of study or going into the second year of a research degree. The number of awards available in 2006 is not yet known but in 2005 102 candidates from Oxford were successful in the competition. Awards are made on the basis of academic excellence and competition is very severe.

Students who obtain an ORS award will normally be charged university fees at the home/EU rate. Awards, which are available for a maximum of three years, may be held in conjunction with many other scholarships, and can be seen as an element of a 'package' of financial support assembled by a prospective student.

Some subject areas require or recommend ORS applicants to apply for admission in the first or second gathered field. You should therefore check the requirements of your faculty or department in the relevant subject entry in this prospectus. No candidates applying for admission later than the third gathered field can be considered for ORS awards.

Changes in the administration of the scheme are currently being introduced at national level and further details will be available in October 2005 at [www.admin.ox.ac.uk/io](http://www.admin.ox.ac.uk/io)

#### **Raffy Manoukian Scholarships (*for students from Armenia or of Armenian descent*)**

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A small number of awards is expected to be available in 2006-7 for Armenian nationals or those of Armenian descent (one or both parents must be Armenian) for study for a graduate degree in the Humanities (Classical Languages and Literature, Ancient History, English Language & Literature, Medieval and Modern Languages, Modern History) the Medical Sciences, the Mathematical and Physical Sciences, Biochemistry, Law, Economics, Politics or International Relations. Candidates must be under 25 years of age on 1 October 2006. These awards are also tenable for study for an undergraduate degree. The awards will cover University and college fees and provide a grant of £6,000 per annum towards living costs.

Decisions on awards are expected to be made in May 2006.

**Sasakawa Fund Scholarships (*for students from Japan*)**

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Up to two awards will be available to students who have been accepted by the University for a graduate degree for entry in October 2006. The scholarships will be awarded to applicants who are Japanese nationals, or, alternatively, to students from countries other than Japan (including the UK) whose programme of study at Oxford University requires some period of study in Japan. The awards of up to £5000 will be made for one year in the first instance, and may be renewed for a maximum of three years, subject to satisfactory progress.

Further information on these scholarships is available from the Secretary of the Sasakawa Fund, The Oriental Institute, Pusey Lane, Oxford, OX1 2LE; Telephone 01865 278225; Fax 01865 278190.

**Scatcherd European Scholarships (*for students from Europe*)**

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A small number of scholarships is expected to be available for graduate students who are nationals of any European country (excluding the UK or Turkey but including the Russian Federation and other countries to the west of the Urals) for entry to a postgraduate degree in October 2006. Scholarships will cover University and college fees and a maintenance grant for the duration of the student's programme of study.

The scheme is also open for study for a second BA degree or as a graduate visiting student (see the Oxford Colleges Admissions Office website: [www.admissions.ox.ac.uk](http://www.admissions.ox.ac.uk)). Decisions on the awards will be made by early April 2006.

Advice for referees and applicants for graduate admission 2006-2007

**To the referee:**

You have been asked to supply a reference on behalf of an applicant to a programme of graduate study at the University of Oxford. We would be most grateful if you could let us have your comments on this applicant's academic fitness and general suitability for their proposed programme of study, and for any other information you consider to be relevant to this application. If you have knowledge of the applicant's recent study it would be helpful if you could indicate the standard attained. References marked 'Strictly Confidential' will be treated as such, subject to the provisions of the Data Protection Act 1998.

Please send **two** copies of your reference and include your title, and the name and address of your institution. Please seal the envelope, sign across the seal, and cover your signature with clear adhesive tape, before returning it to the applicant (not the Graduate Admissions Office) to submit with his/her application.

**To the Applicant:**

Please bring the attention of your referee to the requirements above, allowing **good time** for them to write a letter for you, and return it, before the closing date of the field in which you wish to apply.

Please ensure that the envelope is returned **unopened** with your application form.